


**LOGAN COUNTY SCHOOLS  
 COVID-19 RESPONSE  
 FLOW OF ACTIONS  
 Orange  
 (Revised 3-3-21)**

Staff member has COVID-19 symptoms.		
Staff member notifies supervisor.		
Supervisor notifies school-based nurse. Off-site locations notify lead nurse.		
School nurse will notify and collaborate with lead nurse.		
Nurse will notify staff member to either work or quarantine and will notify supervisor.		
If staff member has rapid test and the test is sent out for confirmation, staff member will receive the COVID pay until the results return.		
If quarantined, staff member will be required to see a physician within 48 hours if on a weekend or 24 hours if during the work week.		
The staff member is required to notify supervisor and nurse of doctor's decision for next steps.		
If physician releases staff member to return to work, he/she is to notify supervisor and nurse and return to work as per the physician's medical release.	If physician recommends continued quarantine for 10 days, the staff member is required to notify supervisor and nurse. Staff member is to be tested within 5-7 days from the first day of symptoms per Logan County Health Department guidance.	
	<b>POSITIVE TEST FOLLOW RED</b>	<b>NEGATIVE TEST</b> Staff member will notify supervisor and nurse and complete the quarantine period.
Lead nurse will submit proper quarantine notification paperwork to Administrative Assistant. The Administrative Assistant will contact staff member and provide directions for next steps.		