

LOGAN COUNTY SCHOOLS
 COVID-19 RESPONSE
 FLOW OF ACTIONS

Red

(Revised 3-3-21)

Staff member tests positive for COVID-19.

Staff member notifies supervisor.

Supervisor notifies school-based nurse. Off-site locations notify lead nurse.

School nurse will notify and collaborate with lead nurse. Nurses will collaborate and work with the Logan County Health Department.

Lead nurse will notify Superintendent, Assistant Superintendent, and Administrative Assistant.

Superintendent will notify Logan County Board of Education members.

Principal or supervisor will notify the staff.

Assistant Superintendent and Secretary to the Superintendent will notify the public.

Assistant Superintendent will file the WVDE report.

School nurse or staff member's local Health Department will notify them to quarantine for a minimum 10 days from the onset of symptoms.

Lead nurse will coordinate contact tracing with school site nurse and Logan County Health Department.

Lead nurse will submit proper quarantine notification paperwork to Director of Personnel. Staff member will contact the Director of Personnel and make an appointment to complete paperwork after quarantine period.

Positive staff members are required to retest and provide a negative result before returning to work per Logan County Schools guidelines. **All symptoms MUST be resolved before returning to work per CDC and Logan County Health Department recommendations.**

SECOND TEST IS POSITIVE

Staff member will remain quarantined, contact supervisor and nurse, and retest as per direction from the Logan County Health Department.

NEGATIVE TEST

Staff member will return to work and notify supervisor and nurse.

If staff member still tests positive after 20 days and has no existing symptoms, staff member may return to work as per CDC guidelines. Staff member is to notify supervisor and nurse at this time. If symptoms persist, staff member will retest at the direction of the school nurse. Staff member will make an appointment with the Kathy Moore, Administrative Assistant to complete paperwork when staff member is released to return to work.